



## Program Fellow, Central Valley

San Francisco, CA

Posted 13 Days Ago

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Full time

REQ358

Enterprise is a national nonprofit on a mission to make home and community places of pride, power and belonging for all. To make that possible, we operate the only organization designed to address America's affordable housing crisis from every angle: we develop and deploy programs and support community organizations on the ground; we advocate for policy on a nonpartisan basis at every level of government; we invest capital to build and preserve rental homes people can afford; and we own, operate and provide resident services for affordable communities. All so that people not only make rent, they build futures. With this end-to-end approach, 40 years of experience and thousands of local partners, Enterprise has built and preserved 793,000 affordable homes, invested \$61 billion in communities and changed millions of lives.

Enterprise offers career opportunities in our [offices across the country](#) with an [exceptional benefits package](#).

### **Job Description Summary**

Enterprise's mission is to create opportunity for low- and moderate-income people through affordable housing in diverse, thriving communities.

Enterprise is a national nonprofit that develops programs, advo-

## About Us



**Our Vision:** A country where home and community are stepping-stones to more.

**Who We Are:** Enterprise is the only national nonprofit that addresses America's affordable housing crisis from every angle, combining 40 years of experience, thousands of local partners and the expertise of over 1,100 employees nationwide.

**What We Do:** We develop and de-



easy conditions, and collaborates with cross-sector partners including public agencies, community-based organizations, affordable housing developers, researchers, and funders. Our policy and program priorities include:

- Expanding resources and eliminating barriers for the production and preservation of housing that low- and moderate-income Californians can afford;
- Promoting racial equity, economic opportunity, and resident power for people historically excluded from shaping the decisions that affect their lives and those of their communities;
- Preventing low-income Californians from experiencing homelessness, displacement, housing instability, and poor-quality housing conditions, particularly renters; and
- Advancing inclusive and equitable development that promotes housing affordability, environmental sustainability, and climate and community resilience.

Enterprise is committed to maintaining a diverse staff and a healthy and welcoming work environment, including providing reasonable accommodation to applicants with differing physical and mental abilities. We believe a successful team include people from diverse backgrounds and experiences, including people with lived experience of housing insecurity. We seek a diverse pool of candidates and highly encourage BIPOC, LGBTQIA+, and applicants with intersecting identities to apply. If you're interested in this position and may not necessarily meet all of the qualifications, please consider submitting your application for review as we welcome applicants with wide-ranging

### **Job Description**

Enterprise has intentionally worked to expand its service geography to be reflective of regional housing patterns and needs. As median rents and home prices rise across California, many households have sought lower-cost housing elsewhere, particularly in

or government. We invest capital to build and preserve rental homes people can afford. And we own and operate 13,000 affordable homes and provide resident services for 22,000 people. All so that people not only make rent, they build futures.

**Our Mission:** To make home and community places of pride, power and belonging, and platforms for resilience and upward mobility for all.

**How We're Organized:** Enterprise is organized around three central goals: to [increase housing supply](#), [advance racial equity](#) and [build resilience and upward mobility](#). To achieve these goals, we operate across three divisions – Solutions, Capital and Communities – that unify and leverage a family of companies together to execute our work:

- Our Solutions division operates a 501(c)(3) nonprofit nationwide with programmatic, policy, advisory and capacity-building arms at the national, state and local level, working in more than 800 communities and in collaboration with thousands of partners in the nonprofit, public and for-profit sectors.
- Our Capital division comprises several



challenges and is emerging as one of the Central Valley's leading affordable housing program and policy practitioners.

Enterprise is seeking a talented individual to join our Northern California market office as a Program Fellow to advance our growing body of Central Valley (CV)-specific programmatic and policy work. Our CV work aims to build the regional housing infrastructure needed to solve the housing and displacement crisis and secure funding, financing, and other resources to advance affordable housing production, preservation, and protection strategies throughout the region.

Responsibilities include but are not limited to:

- **Technical assistance and support** with an initial focus on service delivery and supporting long-term sustainability to relevant regional Project Homekey (PHK) program participants. This work will help PHK projects identify and address common challenges, scale up the response to these challenges and develop overall capacity among identified partners. This position will also support the delivery of technical assistance to public agencies and community-based organizations pursuing other preservation and production strategies broadly.
- **Collaborative Support.** Support Program Director in staffing and managing collaborative relationships in which Enterprise participates (including the San Joaquin Valley Housing Collaborative and the Rural Smart Growth Task Force) with the goal of deepening our involvement and representing Enterprise as a regional thought leader.
- **Research, Writing and Data Analysis.** Research, write, and summarize best practices, programs, and policies pertaining to affordable housing and community development. This may include expanding existing work on local and regional displacement patterns and associated policy solutions as well as assisting with the examination of the intersection between climate and housing relevant to regional development.
- **Policy and Legislation Support.** Assist Program Director with research and development of materials for local and regional policy and legislation goals in coordination with Enterprise's State and Local Policy Di-

credits and equity; a 501(c)(3) nonprofit that is one of the country's largest publicly-rated Community Development Financial Institutions (CDFI); and a controlling interest in Bellwether Enterprise, through which we also provide access to conventional mortgage products.

- Our Communities division operates a 501(c)3 nonprofit that is the nation's fifth-largest affordable housing nonprofit developer, owner, operator and provider of resident services.

**Our Impact:** With this end-to-end approach, 40 years of experience and thousands of local partners, Enterprise has built and preserved 793,000 affordable homes, invested \$61 billion in communities and changed millions of lives.

**Enterprise is an Equal Opportunity Employer.** We value a diverse workforce and strive to create an inclusive culture. Enterprise encourages and considers applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, disability, veteran status or any other



cated REAP and LEAP funds.

This is a 12-month fellowship that could be extended beyond the 12 months if funding is received. If it becomes a full-time permanent position a competitive interview process will follow. The Program Fellow will be based in the Central Valley, and will report to the Building Sustainable Neighborhoods Program Director physically located in Stockton, CA. This position is part of Enterprise's Northern California team, and occasional travel to the San Francisco office will be necessary (approximately once monthly).

### Qualifications

#### **Education and Experience:**

- Bachelor's degree plus 4 years of experience, or Master's degree with 2 years of experience
- Experience in one or more of the following areas: affordable housing, community organizing, community planning, state and local government programs, philanthropy. Experience working with Central Valley communities a plus.
- Experience developing new programs
- Experience partnering with community organizations, philanthropy, state and local government.
- Knowledge about the Central Valley's current racial, economic, and political landscape as it relates to housing and community development.

#### **Skills:**

- Strong oral and written communication skills. Experience writing research briefs and reports and presentations.
- Strong data and analytical skills.
- Ability to research and synthesize information quickly and effectively to produce high-quality and visually appealing materials and presentations that are data- and research-driven.
- Ability to facilitate meetings.
- Strong organizational skills and ability to coordinate complex activities, prioritize conflicting demands, and meet deadlines.
- Strong initiative with ability to seek out relevant infor-

ities to ensure full participation in the interview process and to perform essential job functions.

Please contact [HR@enterprisecommunity.org](mailto:HR@enterprisecommunity.org) to request a reasonable accommodation.



- Candidate must be able to work in a highly collaborative and fast-paced environment and be able to manage simultaneous projects.
- Ability to work on highly collaborative teams both virtually and in-person while operating independently.
- Diplomacy, composure, flexibility and ability to adapt to a variety of situations.
- Commitment to actively participate in team-oriented activities and building our office culture.
- Ability to reflect upon successes and failures constructively and openly.
- Comfortable working remotely.

Enterprise offers a competitive benefits package that can be viewed at: <http://www.enterprisecommunity.org/careers/benefits>.

The salary for this position will be commensurate with the candidate's experience.

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