



[Nonprofits](#)

[Individuals & Families](#)

[Corporations](#)

[Advisors](#)

[Who We Are](#)

[Community Impact](#)

[Our Scholarships](#)

[News & Resources](#)

- [Donor Login](#)

 ▼

[Who We Are](#)

[Community Impact](#)

[Scholarships](#)

[News & Media](#)

[Contact](#)

[Nonprofits](#)

[Individuals & Families](#)

[Corporations](#)

[Advisors](#)

[Home](#) » [Who We Are](#) » Careers

Careers

Thursday, June 2, 2011

We're looking for people who want to use their talents to make a lasting difference in our local communities and the world. If that's you, [contact us](#).

Our Values



Courage

We tackle the toughest challenges. We speak up and take risks to fight for justice, equity and lasting systemic change



Collaboration

We partner with people everywhere. We learn from and work with each other, our community and nonprofit partners and donors to achieve positive impact.



Inclusion

We elevate diverse voices. We are most impactful when our organization and our work include people from varied backgrounds, opinions and perspectives.



Respect

We listen deeply and treat each other with kindness. We ask for and seek to understand the ideas of those we serve.



Accountability

We take responsibility. We expect transparency and accountability from ourselves and the social systems we seek to improve.

Current Job Openings

[« Openings at Silicon Valley Community Foundation](#)

Director, Housing

Location: Mountain View, CA

Full-time

ABOUT SILICON VALLEY COMMUNITY FOUNDATION

Silicon Valley Community Foundation (SVCF) advances innovative philanthropic solutions to challenging problems. As the largest community foundation in the world, we engage donors and corporations from Silicon Valley, across the country and around the globe to make our region and world better for all. Our passion for helping people and organizations achieve their philanthropic dreams has created a global philanthropic enterprise committed to the belief that possibilities start here. Learn more at siliconvalleycf.org.

ABOUT THE OPPORTUNITY

This is a full-time exempt level position in Mountain View, California.

Like many employers, SVCF has pivoted to a mostly remote workforce during the pandemic. However, once there is a return to office, the expectation is that staff will be based out of our headquarters in Mountain View, California.

JOB SUMMARY

Reporting to the Vice President, Strategic Initiatives, the Director, Housing is responsible for advancing Silicon Valley Community Foundation's strategic priority to ensure Silicon Valley is a place where everyone has access to safe, dignified and affordable housing. The Director will design, execute and help fundraise to implement high impact strategies that close the gap between the need for and availability of housing that is affordable for extremely- or very low-income people.

IDEAL CANDIDATE

The ideal candidate possesses:

- Deep expertise in housing – production of new housing, preservation of affordable housing and protection of tenants.
- Has centered racial justice in work experience with an intentional focus on people of color and low-income populations.
- Experience in community organizing and public policy.
- Knowledge of the Silicon Valley housing landscape.

RESPONSIBILITIES

- Fund housing approaches that can be strategically employed to bring relief to residents most impacted by the affordability crisis and over time lead to ownership opportunities and long-term affordability (e.g., provide general operating and capacity building grants to organizations that preserve and produce housing that is affordable for extremely low income and very low-income families).
- Fund community investment models that attract and deploy capital to support affordable housing preservation and production (e.g., partner with others to launch a preservation and/or development loan fund).
- Build relationships and partnerships with institutional funders and raise resources to fund strategic housing initiatives.
- Deploy a range of proactive, creative donor engagement strategies to spur increased giving toward affordable housing organizations and movements in Silicon Valley – and raise resources to support SVCF housing initiatives.
- Launch an initiative to support community residents – specifically BIPOC- to organize and advocate for housing policies that positively impact their lives, focusing on (1) mid-Peninsula cities that historically have not met their established goals for affordable housing production and (2) cities where displacement risks are high.
- Launch a strategic storytelling campaign that elevates the voices of those affected and helps drive change; facilitate sharing of key lessons learned across neighborhoods and organizations
- Continue support of policies that advance production and preservation of affordable housing as well as that protect residents from displacement. Monitor state and local policy windows to advance the policy agenda.
- Continue engagement and leadership in key local initiatives such as the Partnership for the Bay Area's Future and Great Communities Collaboratives.

- Focus SVCF research to address knowledge gaps / opportunities surfaced by key actors in the field, especially regarding housing needs for BIPOC, extremely and very low-income populations.
- Organize and staff an advisory group that will meet periodically to provide strategic guidance to the housing work.
- Assess funding needs for initiatives and special projects; actively pursue funding through grant-writing and other fundraising activities.
- Provide updates, reports, and other communications to Vice President of Strategic Initiatives.
- Promote an atmosphere of teamwork, enthusiasm and commitment.
- Attend and participate in appropriate joint efforts and leadership groups, conferences, events, networks of foundations and community partners to establish significant positioning of SVCF in the affordable housing field.
- Other related duties as assigned.

QUALIFICATIONS and SKILLSETS

- Bachelor's degree required.
- 10+ years relevant professional experience.
- Demonstrated track record of setting clear priorities and success in driving a strong, results-oriented agenda and strategy.
- A strong understanding of the housing landscape, including current legislative climate, political ecosystem.
- Commitment to social justice and community impact.
- A track record of developing and maintaining strong working relationships with internal partners and external stakeholders.
- Excellent organizational, management and communication skills.
- Very strong verbal and interpersonal skills.
- Commitment to quality, results and superior performance.
- Collaborative work style; able to facilitate amongst diverse communities and individuals; able to resolve conflict when key stakeholders having differing points of view.
- Excellent analysis, writing, editing and speaking skills.
- Strength in managing multiple, complex priorities often with tight deadlines.
- Ability to approach situations and challenges with a sense of humor.
- Keen interest in philanthropy and the non-profit community.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel objects, tools or controls; reach with hands and arms; and talk or hear. The employee must regularly lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The noise level in the work environment is usually moderate.

The above statements are intended to describe the general nature and level of work performed by the incumbent in this position. They are not intended to be an exhaustive list of all responsibilities, duties and skills.

EQUAL EMPLOYMENT OPPORTUNITY AND INCLUSION

Silicon Valley Community Foundation has a deep commitment to diversity, equity, inclusion and equal opportunity. We are committed to building a team that is representative of our community.

SVCF is an equal opportunity employer. Applicants will not be discriminated against because of race, color, creed, sex, sexual orientation, gender identity or expression, age, religion, national origin, political affiliation, citizenship status, disability, ancestry, marital status, veteran status, medical condition or any protected category prohibited by local, state or federal laws.

SVCF is committed to the full inclusion of all qualified individuals. As part of this commitment, we will ensure that persons with disabilities are provided reasonable accommodations. If reasonable accommodation is needed to participate in the job application or interview process and to perform essential job functions, of employment, please contact humanresources@siliconvalleycf.org. Examples of reasonable accommodation include making a change to the application process or work procedures, providing documents in an alternate format and/or using specialized equipment.

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*Please note that SVCF does not pursue sponsorship of work visas for foreign nationals.

Start Here

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- [Publications](#)

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Connect with one of our team members to learn more.