



Director

San Francisco, CA

Los Angeles, CA

Apply

Posted 3 Days Ago

Full time

REQ539

Enterprise is a national nonprofit on a mission to make home and community places of pride, power and belonging for all. To make that possible, we operate the only organization designed to address America’s affordable housing crisis from every angle: we develop and deploy programs and support community organizations on the ground; we advocate for policy on a nonpartisan basis at every level of government; we invest capital to build and preserve rental homes people can afford; and we own, operate and provide resident services for affordable communities. All so that people not only make rent, they build futures. With this end-to-end approach, 40 years of experience and thousands of local partners, Enterprise has built and preserved 793,000 affordable homes, invested \$61 billion in communities and changed millions of lives.

Enterprise offers career opportunities in our [offices across the country](#) with an [exceptional benefits package](#).

Job Description Summary

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About Us



Our Vision: A country where home and community are stepping-stones to more.

Who We Are: Enterprise is the only national nonprofit that addresses America’s affordable housing crisis from every angle, combining 40 years of experience, thousands of local partners and the expertise of over 1,100 employees nationwide.

What We Do: We develop and de-



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Job Description

Position Description

The Director will work closely with the Market Leader to direct Enterprise’s programmatic and technical assistance work on the Homekey program—the State of California signature \$2.75 billion housing program that aims to end homelessness by acquiring and rehabbing hotels, motels, and commercial spaces with the goal of creating 17,000-20,000 new affordable homes for people experiencing homelessness. The Director will engage with Governor’s office and State agency staff, foundations, service providers, mission-oriented developers, local public agencies, preservation and homelessness advocacy organizations, elected officials, and others to ensure the field has capacity to execute on Homekey goals. With a team of staff and consultants, the Director will provide in-depth technical assistance to Homekey applicants ensuring high-quality applications.

This position will also engage in program and policy development, relationship management, fundraising, staff and consultant supervision, budget management, and communications. A successful candidate will be a highly motivated, creative, effective team player eager to continue and improve existing Enterprise efforts with Homekey to meet local affordable housing and community development goals. This position is part of the office’s management team and reports to the Vice President, Market Leader.

Job Responsibilities

- Oversee and manage all facets of Enterprise’s programmatic work on Homekey to ensure it is successfully delivering on commitments to public and private partners, advancing the goals of the program, and building the capacity of the field to address

of government. We invest capital to build and preserve rental homes people can afford. And we own and operate 13,000 affordable homes and provide resident services for 22,000 people. All so that people not only make rent, they build futures.

Our Mission: To make home and community places of pride, power and belonging, and platforms for resilience and upward mobility for all.

How We’re Organized: Enterprise is organized around three central goals: to [increase housing supply](#), [advance racial equity](#) and [build resilience and upward mobility](#). To achieve these goals, we operate across three divisions – Solutions, Capital and Communities – that unify and leverage a family of companies together to execute our work:

- Our Solutions division operates a 501(c)(3) nonprofit nationwide with programmatic, policy, advisory and capacity-building arms at the national, state and local level, working in more than 800 communities and in collaboration with thousands of partners in the nonprofit, public and for-profit sectors.
- Our Capital division comprises several



implementation.

- Supervise the use of philanthropic pass-through grant funds to Homekey awardees, including setting up and overseeing internal processes with other departments (grants, legal, etc.)
- With the Development Director, create funding proposals to support program activities, and prepare progress and activity reports as required by internal stakeholders and funders.
- Oversee the communications work of the program including the creation of on-going public-facing materials to share program milestones and impact.
- Recruit, vet and hire consultants to assist with the delivery of technical assistance to Homekey applicants and awardees.
- Supervise program staff and consultants.
- Manage the program budget.
- Represent Enterprise with stakeholders and at external events.
- Advise on policy best practices at the state and local levels.

Qualifications

- Min 8 years experience in relevant community development, public policy, government, banking and finance, nonprofit, or real estate development experience.
- Undergraduate degree; graduate degree may substitute for up to two (2) years of experience.

Other General Qualifications

- Experience in affordable housing development, finance and familiarity with affordable housing industry.
- Excellent organizational and project management skills.
- Demonstrated ability to manage multiple projects and assignments, meet tight deadlines, coordinate and communicate effectively among widely dispersed partners,
- Superior written communication skills, including editing and proofreading, and experience with preparation

credits and equity; a 501(c)(3) nonprofit that is one of the country's largest publicly-rated Community Development Financial Institutions (CDFI); and a controlling interest in Bellwether Enterprise, through which we also provide access to conventional mortgage products.

- Our Communities division operates a 501(c)3 nonprofit that is the nation's fifth-largest affordable housing nonprofit developer, owner, operator and provider of resident services.

Our Impact: With this end-to-end approach, 40 years of experience and thousands of local partners, Enterprise has built and preserved 793,000 affordable homes, invested \$61 billion in communities and changed millions of lives.

Enterprise is an Equal Opportunity Employer. We value a diverse workforce and strive to create an inclusive culture. Enterprise encourages and considers applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, disability, veteran status or any other



justice and public service.

- Experience successfully managing staff, teams and consultants
- Successful experience working in a team setting, with experience working with “virtual” teams including colleagues located across multiple offices desired.
- Flexible work style and ability to adapt to evolving work program in a growing office.
- Ability to travel up to 15% of time.

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ities to ensure full participation in the interview process and to perform essential job functions.

Please contact HR@enterprisecommunity.org to request a reasonable accommodation.

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